

MID DEVON DISTRICT COUNCIL – NOTIFICATION OF KEY DECISIONS

October 2016

The Forward Plan containing Key Decisions is published 28 days prior to each Cabinet meeting

| Title of report and summary of decision | Decision Taker | Date of Decision | Officer contact | Cabinet Member | Intention to consider report in private session and the reason(s) |
|--|--|---------------------------------------|---|---|---|
| <p>Grant Payments to External Organisations 2017-18</p> <p>To consider grant funding for 2017/18</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>27 Sep 2016</p> <p>27 Oct 2016</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |
| <p>Public Health Plan</p> <p>To receive a report of the Public Health and Professional Services Manager with regard to a new Public Health Plan</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>27 Sep 2016</p> <p>27 Oct 2016</p> | <p>Simon Newcombe, Public Health and Professional Services Manager Tel: 01884 234615</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p> | <p>Open</p> |
| <p>Health and Safety Policy</p> <p>Report of the Health and Safety Officer regarding a revised policy</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>27 Sep 2016</p> <p>24 Nov 2016</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p> | <p>Open</p> |

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| <p>Exe Valley Leisure Centre Extension</p> <p>To receive a report of the Leisure Manager with regard to a proposed extension to Exe Valley Leisure Centre.</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>27 Sep 2016</p> <p>27 Oct 2016</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |
| <p>Environmental Health Partnership Working</p> <p>To consider a report of the Public Health and Professional Services Manager regarding partnership working.</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>27 Sep 2016</p> <p>27 Oct 2016</p> | <p>Simon Newcombe, Public Health and Professional Services Manager Tel: 01884 234615</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |
| <p>Local Plan Review</p> <p>To consider the Local Plan Review</p> | <p>Cabinet</p> <p>Council</p> | <p>17 Oct 2016</p> <p>24 Oct 2016</p> | <p>Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |

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| | | | | | |
| <p>Local Enforcement Plan</p> <p>A Plan setting out the approach and policies towards planning enforcement within the district</p> | <p>Cabinet</p> <p>Council</p> | <p>27 Oct 2016</p> <p>14 Dec 2016</p> | <p>Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |
| <p>Proposed Greater Exeter Strategic Plan</p> <p>Report of the Head of Planning and Regeneration requesting consideration of a proposal for a joint strategic plan for the Greater Exeter Area</p> | <p>Cabinet</p> <p>Council</p> | <p>27 Oct 2016</p> <p>14 Dec 2016</p> | <p>Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |
| <p>Special Purpose Vehicle - Property</p> <p>To consider the creation and establishment of a Property and Development Company</p> | <p>Cabinet</p> | <p>27 Oct 2016</p> | <p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p> | <p>Cabinet Member for Housing (Councillor Ray Stanley)</p> | <p>Open</p> |
| <p>Devolution - Mid Devon and the Heart of the South West Proposition</p> | <p>Cabinet</p> <p>Council</p> | <p>27 Oct 2016</p> <p>14 Dec 2016</p> | <p>Stephen Walford, Chief Executive</p> | <p>Leader of the Council (Councillor Clive Eginton)</p> | <p>Open</p> |

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| Report of the Chief Executive setting out the possible devolution process for recommendation to Council | | | | | |
| <p>Greater Exeter Growth & Development Board</p> <p>To receive a report from the Chief Executive</p> | <p>Cabinet</p> <p>Council</p> | <p>27 Oct 2016</p> <p>14 Dec 2016</p> | <p>Stephen Walford, Chief Executive</p> | <p>Leader of the Council (Councillor Clive Eginton), Councillor Richard Chesterton</p> | <p>Open</p> |
| <p>Half Year Investment Performance & Review of Treasury Management Strategy 2016/17</p> <p>Report of the Director of Finance, Assets and Resources informing the Cabinet of the treasury performance during the first six months of 2016/17 and agree the ongoing deposit strategy for the remainder of 2016/17</p> | <p>Cabinet</p> | <p>27 Oct 2016</p> | <p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p> | <p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p> | <p>Open</p> |

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|--|----------------|------------------|---|---|---|
| <p>Medium Term Financial Plan - Capital Programme</p> <p>Report of the Director of Finance, Assets and Resources outlining the Medium Term Financial Plan with regard to the Capital Programme.</p> | Cabinet | 27 Oct 2016 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |
| <p>Medium Term Financial Plan - HRA and Business Plan</p> <p>Report of the Director of Finance, Assets and Resources outlining the Medium Term Financial Plan with regard to the Housing Revenue Account and Business Plan.</p> | Cabinet | 27 Oct 2016 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |
| <p>Medium Term Financial Plan - General Fund</p> <p>Report of the Director of Finance, Assets and Resources outlining the Medium Term Financial Plan with regard to the General Fund.</p> | Cabinet | 27 Oct 2016 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |

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|--|--|---|---|---|---|
| <p>Options for the Town Hall Tiverton</p> <p>To receive a report of the Head of Housing and Property Services considering options with regard to the disposal and future management of the Town Hall.</p> | Cabinet | 27 Oct 2016 | Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960 | Cabinet Member for Housing (Councillor Ray Stanley) | Fully exempt |
| <p>Gypsies and Travellers Policy</p> <p>To receive a report of the Head of Housing and Property Services regarding a policy for Gypsy and Travellers.</p> | Environment Policy Development Group Cabinet Council | 8 Nov 2016 1 Dec 2016 14 Dec 2016 | Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960 | Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton) | Open |
| <p>Supply and Demand Policy</p> <p>To receive a report from the Head of Housing and Property Services providing the annual review of the Supply and Demand Policy.</p> | Homes Policy Development Group Cabinet | 15 Nov 2016 24 Nov 2016 | Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960 | Cabinet Member for Housing (Councillor Ray Stanley) | Open |

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| <p>Tiverton Market Strategy</p> <p>To receive a report from the Head of Communities and Governance outlining a strategy for Tiverton Market.</p> | <p>Economy Policy Development Group</p> <p>Cabinet</p> | <p>17 Nov 2016</p> <p>1 Dec 2016</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |
| <p>Tiverton Town Centre Action Plan</p> <p>To receive a report from the Head of Communities and Governance regarding the Town Centre Action Plan</p> | <p>Economy Policy Development Group</p> <p>Cabinet</p> | <p>17 Nov 2016</p> <p>1 Dec 2016</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |
| <p>Decant Policy (update)</p> <p>To receive a report from the Head of Housing and Property Services outlining some minor changes to the Decant Policy.</p> | <p>Homes Policy Development Group</p> <p>Cabinet</p> | <p>15 Nov 2016</p> <p>24 Nov 2016</p> | <p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p> | <p>Cabinet Member for Housing (Councillor Ray Stanley)</p> | <p>Open</p> |

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|--|--|--------------------------------------|---|---|--|
| <p>Economic Development Strategy</p> <p>To consider a report of the Head of Communities and Governance revising this policy</p> | <p>Economy Policy Development Group</p> <p>Cabinet</p> | <p>17 Nov 2016</p> <p>1 Dec 2016</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |
| <p>Regulation of Investigatory Powers</p> <p>To consider the annual review of the policy.</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>29 Nov 2016</p> <p>5 Jan 2017</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p> | <p>Open</p> |
| <p>Town and Parish Charter</p> <p>To undertake a four yearly review the Town and Parish Charter</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>29 Nov 2016</p> <p>5 Jan 2017</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |
| <p>Community Engagement Action Plan</p> <p>To receive information regarding the action plan.</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>29 Nov 2016</p> <p>5 Jan 2017</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |

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| <p>Community Engagement Strategy 2016-17</p> <p>Report updating Members on progress made with the Community Engagement Action Plan (2015-16) and to review the strategy and focus for 2016-17.</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> | <p>29 Nov 2016</p> <p>5 Jan 2017</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |
| <p>Strategic Land Issues</p> <p>To receive a report of the Head of Housing and Property Services advising on responses to the Town Centre Masterplanning to include expressions of interest and the potential for acquiring a new site for depot redevelopment.</p> | <p>Cabinet</p> | <p>1 Dec 2016</p> | <p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p> | <p>Cabinet Member for Housing (Councillor Ray Stanley)</p> | <p>Fully exempt <i>Financial and business issues</i></p> |
| <p>Workforce Plan and Human Resources Strategy</p> <p>Report of the Director of Corporate Affairs and Business Transformation providing a review of the</p> | <p>Cabinet</p> | <p>1 Dec 2016</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p> | <p>Open</p> |

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| current strategy and reflecting the latest legislative and economic changes. | | | | | |
| Tax Base Calculation Report of the Director of Finance, Assets and Resources detailing the statutory calculations necessary to determine the Tax Base for the Council Tax | Cabinet Council | 1 Dec 2016 14 Dec 2016 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |
| Council Tax Reduction Scheme Report of the Director of Finance, Assets and Resources setting out the Council Tax Reduction Scheme for 2017/18 for recommendation to Council | Cabinet Council | 1 Dec 2016 14 Dec 2016 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |
| Freedom of Information Policy Report of the Head of Customer Services regarding a review of the FOI Policy | Cabinet | 1 Dec 2016 | Liz Reeves, Head of Customer Services Tel: 01884 234371 | Cabinet Member for Community Well Being (Councillor Colin Slade) | Open |

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| <p>Land for Affordable Housing</p> <p>To acquire land (in consultation with the Cabinet Member for Housing) for the provision of affordable housing (under the scheme of delegation) at Waddeton Park, Post Hill, Tiverton</p> | <p>Head of Housing and Property Services</p> | <p>Not before 2nd Jan 2017</p> | <p>Nick Sanderson, Head of Housing and Property Services Tel: 01884 234960</p> | | <p>Open</p> |
| <p>Masterplan - Area B Tiverton Eastern Urban Extension</p> <p>Report of the Head of Planning and Regeneration requesting the Cabinet to consider consultation drafts</p> | <p>Cabinet</p> | <p>5 Jan 2017</p> | <p>Jenny Clifford, Head of Planning and Regeneration Tel: 01884 234346</p> | <p>Cabinet Member for Planning and Economic Regeneration (Councillor Richard Chesterton)</p> | <p>Open</p> |
| <p>ICT Strategy</p> <p>Report of the Head of Customer Services regarding a review of the ICT Strategy</p> | <p>Cabinet</p> | <p>2 Feb 2017</p> | <p>Liz Reeves, Head of Customer Services Tel: 01884 234371</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |
| <p>Policy Framework</p> | <p>Cabinet</p> | <p>2 Feb 2017</p> | <p>Stephen Walford, Chief Executive</p> | <p>Leader of the Council</p> | |

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| Report of the Chief Executive requesting endorsement of the Policy Framework for the year. | Council | 22 Feb 2017 | | (Councillor Clive Eginton) | |
| <p>Establishment</p> <p>Report of the Director of Corporate Affairs and Business Transformation outlining the overall structure of the Council showing the management and deployment of officers</p> | <p>Cabinet</p> <p>Council</p> | <p>2 Feb 2017</p> <p>22 Feb 2017</p> | Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381 | Cabinet for the Working Environment and Support Services (Councillor Margaret Squires) | |
| <p>National Non Domestic Rates</p> <p>Report of the Director of Finance, Assets and Resources providing Members with an update of the income generation and financial implications of the number of business Rate properties in Mid Devon and to approve the NNDR1 (estimated income to be generated in 2017/18 from business rates).</p> | Cabinet | 2 Feb 2017 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |

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| <p>Budget</p> <p>Report of the Director of Finance, Assets and Resources providing the proposals for the General Fund and the Housing Revenue Account for the year 2017/18.</p> | <p>Cabinet</p> <p>Council</p> | <p>2 Feb 2017</p> <p>22 Feb 2017</p> | <p>Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242</p> | <p>Cabinet Member for Finance (Councillor Peter Hare-Scott)</p> | <p>Open</p> |
| <p>Communication Strategy Action Plan</p> <p>Report of the Head of Customer Services reviewing the Communication Strategy</p> | <p>Cabinet</p> | <p>2 Mar 2017</p> | <p>Liz Reeves, Head of Customer Services Tel: 01884 234371</p> | <p>Cabinet for the Working Environment and Support Services (Councillor Margaret Squires)</p> | <p>Open</p> |
| <p>Private Sector Housing Renewal Policy</p> <p>To receive a report from the Head of Housing and Property Services reviewing the existing policy.</p> | <p>Homes Policy Development Group</p> <p>Cabinet</p> | <p>14 Mar 2017</p> <p>30 Mar 2017</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Cabinet Member for Housing (Councillor Ray Stanley)</p> | <p>Open</p> |
| <p>Empty Homes Strategy</p> <p>To receive a report from the Head of Human</p> | <p>Homes Policy Development Group</p> | <p>14 Mar 2017</p> <p>30 Mar 2017</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel:</p> | <p>Cabinet Member for Housing (Councillor Ray Stanley)</p> | <p>Open</p> |

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| Resources and Development on the Strategy regarding Empty Homes. | Cabinet | | 01884 234381 | | |
| <p>Treasury Management Strategy Statement and Annual Investment Strategy 2017/18</p> <p>Report of the Director of Finance, Assets and Resources requesting agreement of the proposed Treasury Management Strategy and Annual Investment Strategy for 2017/18.</p> | Cabinet | 30 Mar 2017 | Andrew Jarrett, Director of Finance, Assets and Resources Tel: 01884 234242 | Cabinet Member for Finance (Councillor Peter Hare-Scott) | Open |
| <p>Ageing Well Strategy</p> <p>Report of the Head of Communities and Governance regarding a new strategy.</p> | <p>Community Policy Development Group</p> <p>Cabinet</p> <p>Council</p> | <p>28 Mar 2017</p> <p>30 Mar 2017</p> <p>26 Apr 2017</p> | <p>Amy Tregellas, Head of Communities and Governance and Monitoring Officer Tel: 01884 234246</p> | <p>Cabinet Member for Community Well Being (Councillor Colin Slade)</p> | <p>Open</p> |

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| <p>Pay Policy</p> <p>Report of the Director of Corporate Affairs and Business Transformation complying with the legislative requirements of the Localism Act 2011 relating to senior pay, in particular the role of the Chief Executive and senior staff.</p> | <p>Cabinet</p> <p>Council</p> | <p>30 Mar 2017</p> <p>26 Apr 2017</p> | <p>Jill May, Director of Corporate Affairs and Business Transformation Tel: 01884 234381</p> | <p>Leader of the Council (Councillor Clive Eginton)</p> | |